

## **The Historic Dockyard Chatham's Photography and Filmography Policy**

As the world's most complete and preserved dockyard since the age of sail, The Dockyard has many beautiful locations and rich history to be seen.

Sustained by a mix of complementary uses, it gives its visitors a unique understanding of warship design and construction and support of the Royal Navy during Britain's growth as a world power through to the closure of the dockyard in 1984.

As a registered charity (no. 292101), Chatham Historic Dockyard Trust follows a series of core charitable and strategic objectives, which include preservation of The Dockyard, its buildings, ships and galleries and education to all generations related to the history, technology and engineering that took place over the Dockyard's 400 year history.

The Press Office is more than happy to accommodate those who wish to organise interviews, photography, filming etc. of this historical site and ask all those interested in working with us to please read this policy and get in contact with the Press Office to organise your visit.

### **Photography and Filming**

The Dockyard has many photographic opportunities which capture and enhance the visitor experience. All photographers/filmographers must be aware of other visitors and their right to privacy when on site. Permission forms are available on request to be filled out by visitors to declare their consent for such photographs from the Press Office. Interviews with visitors may only take place with a member of the Press Office in attendance also and with the approval of the visitor.

Handheld equipment such as cameras and mobile phones are allowed on site but if there is more equipment than this please get in touch with the Press Office to discuss awareness to the public. Please note that there is no photography/filming allowed in galleries unless this is arranged prior to the visit with the Press Office. Photographers need to be aware that a flashlight in galleries can affect the artefacts so please arrange in advance if there is something specific you would like to capture. If any artefact is on loan this may take longer to process the permission, but the Press Office will work hard to obtain this for use.

The Press Office reserve the right to apply an administration/staffing charge if the piece is not completely relevant to The Dockyard. If the filming/photography is outside of The Dockyard's opening hours this may also incur charges. However, the Press Office team will work with you to ensure the best possible way to capture what you wish.

The Historic Dockyard allow for amateur photography and filming from individuals, groups, and students but this must be arranged before a visit, to which the Press Office will be able

to facilitate the visit. Those that wish to use The Dockyard site more frequently can become a volunteer photographer/filmographer for The Dockyard, which will allow access to the site when is preferable for you, in exchange for the photos taken to be used for marketing and promotional purposes. For further details on this please contact the Press Office.

The use of drones is forbidden unless consent and risk assessments have been arranged with the Press Office prior to the visit as well as received copies of insurance and licenses.

All filming and photography projects are subject to the Trust receiving a copy of up to date Public Liability Insurance and Risk Assessments (both where necessary). Please contact the Press Office if you have any concerns with providing either of these.

### **Commercial Photography and Filming**

You may find that The Dockyard is the perfect location for your photography or/and filming. Spanning 80 acres, with over 100 buildings and structures dating from the Georgian and Victorian periods to the present day, it is suitable for any period location over the past 200 years. The Dockyard can provide the ideal location for your next shoot, be it a feature film, TV series, game show, pop promo or photo shoot.

Over the years, The Dockyard has built an enviable reputation of being a location that delivers, and one that goes some small way to easing the stress of filming on location.

To find out further information please see <http://thedockyard.co.uk/filminglocations/> or contact [locations@chdt.org.uk](mailto:locations@chdt.org.uk)